



CAMP CHIKOPI

Sportsmanship, Character, Leadership
Since 1920, A Sports Camp For Boys Aged 7-17

Dear Camp Chikopi Parents,

We are very pleased to welcome your son to Camp Chikopi this summer. Chikopi has been on the shores of Ahmic Lake since 1920. Because your son enjoys sports and being outdoors, we know he will have a wonderful adventure with us this summer.

Camp Chikopi is very diverse and inclusive. Your son will have the unique opportunity to spend time this summer with a mixture of many nationalities, languages and cultures; Australia, Canada, Caribbean, Egypt, England, France, Hong Kong, Germany, India, Italy, Mexico, Russia, Scotland, Turkey, USA and Venezuela.

We make a special trip to Niagara Falls, the date and cost is on the registration form. The trip will also provide an opportunity to visit a large shopping mall. Please send cash spending money with your son, place it in a sealed envelope, and write his name and Niagara trip on the envelope. The envelope is to be handed in to the office; it will be stored in the safe until the morning of the trip. If you would like your son to attend please notify us in writing, the seats are issued on a first come first seated system.

Included with this information package are the camp forms, please complete and return the forms no later than three weeks before your son's arrival, this will enable us to have a better knowledge of your son and his needs. Please fax, email or post the forms to us, we will email you to confirm receipt. If there is a balance due on your account it is due by the date shown at the bottom of your invoice, thank you.

The staff at Camp Chikopi is looking forward to meeting your son, to make friends and participate together in all the activities. We look forward to his arrival at the airport where we will meet him and take him safely to Camp Chikopi, or on campus where we will be happy to provide you with a tour of Chikopi and settle your son in to his cabin. With 97 years of experience you know we will take good care of your son, we will have a great summer together and we know he will enjoy his adventure at Chikopi.

Sincerely,

Bob and Colette

Bob & Colette Duenkel
Chikopi Director Since 1976
Email: campchikopi@aol.com
Web: www.campchikopi.com



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CAMP FORMS: you will receive an email confirmation when we receive your camp forms.

Forms must be signed and returned to the Office three weeks before the camper arrives:

- Registration Form
- Cancellation and Refund Policy
- Travel Information
- Health Form
- Optional Forms:**
 - Objectives
 - Swim Questionnaire

CAMP CONTACT NUMBERS AND ADDRESSES:

- **Effective June 1st.** Camp's office will be at its summer location. This is also the address to send camper mail:
 - (Camper's Name), **Camp Chikopi, 373 Chikopi Road, Magnetawan, Ontario, Canada, P0A 1P0.**
 - **Office: (705) 387-3811** **Fax: (705) 387-4747**

HOMESICKNESS:

Many parents and first-time campers worry terribly about the very real separation of adult and child; this is called *separation anxiety* (homesickness). The problem is that it's most often seen as a problem—and it's not! It's a blessing that tells us, the camp directors, that this child has a healthy, normal, loving bond with his parents/guardians and that camp has slightly disrupted the bond.

By day 3, practically all campers are settled into the routine; a few need extra time, sometimes another day or two, to deal with their feelings, but we help them through it. I field calls from parents every day, I'm honest with parents about their son's progress. With the homesick camper, we talk honestly to him about his feelings, what they miss specifically, why they came to camp and how they can make their camp experience a success.

Over the years, so many campers, before climbing back on that bus after their summer at Chikopi, have shook my hand, thanked me and, of course, the camp staff because we had faith in them and saw them through a difficult situation. We allowed them to succeed!

MEDICAL CARE:

Chikopi has an on-site infirmary; we have access to an on-call doctor 24/7. Modern hospitals are available 35 and 45 minutes away in Parry Sound and Huntsville. There will be a medical inspection of all campers upon arrival at Chikopi. We have enclosed a medical history form for our reference. Each child is covered by a group accident, sickness, hospital, doctor, and medicine insurance policy. This insurance is your guarantee of prompt attention, even if you have other hospitalization coverage. The camp health insurance policy covers 80% of any medical bill the remaining 20% will be billed to the parents' credit card, accompanied by a receipt for you to claim on your personal family insurance policy. Dental, unless caused by an accident at camp, is not covered by the camp policy. Any dental requirements will be billed to the parents' credit card. All medications must be turned in to the camp nurse/director for safekeeping on the first day of camp. It is important that our medical personnel and our staff are aware of all medical/dietary needs or conditions your son may have. If your child is on medication please provide a doctor's note with directions and quantities to be administered. All medications must be received in their original packaging from the pharmacist. If your sons medical condition should change after you have submitted the health form please notify us by email and submit a new updated form.

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PHONECALLS TO CAMPERS: Phone (705) 387-0470. Breakfast: 8.30am-9.15am, Lunch: 12.40pm-1.20pm, Dinner: 6.00pm-6.45pm.

We require that you wait one week before calling your son. This allows everyone time to settle into camp, and overcome any homesickness that may have occurred. After one week, campers are permitted to receive **one** call a week. (Campers from separated homes are permitted two calls, one from each parent). There is **ONE** phone in the dining hall for campers to receive calls, and the phone is only answered during our meals. Please be patient, there is no one in the dining hall before or after meals to answer the phone. During meals there are many families trying to contact their son. If there is no answer during a meal we were not in the dining room, we may be having a BBQ, or off camp having a meal at another location. Parents, family, and friends can call campers at any meal during their campers' designated calling day: Cabin 3 – Monday, Cabin 5 – Tuesday, Cabin 6 – Wednesday, Cabin 7 – Thursday, Cabin 8 – Friday. If you did not reach your son on his designated calling day, please call again the next day. Parents are welcome to call the office if they are concerned about their child's wellbeing.

LETTERS HOME, FAX, EMAIL, & CARE PACKAGES:

1. Chikopi is registered with www.bunk1.com, you may send your son a one-way email via their service, a \$1 fee will be charged to his store account. Further details are included in this information package.
2. Your child is **required** to write a letter **every** Wednesday, there are consequences awarded to any camper who declines to write a letter. Canadian Postage stamps, paper and envelopes are available for purchase at the camp store.
 - Please write the full mailing address on a card and give it to your son or
 - teach him how to address an envelope
 - or pre address them for him.
3. You may send your son a one page fax via the office, 705-387-4747, a 50 cent fee will be charged to his store account per page received.

Campers do not have access to the internet **please do not send camper emails to the office email account.**

Chikopi is a Recognized Anaphylactic Camp; we have a very strict no nut of any kind policy.

Everyone loves to receive care packages, but due to concern for other campers and the nuisance created by small, wild animals at camp, (chipmunks, squirrels, raccoons, mice), eager to eat candy, the Chikopi policy is:

- Care packages are opened by the camper after mail call,
- If the package contains anything other than appropriate games, reading material or clothing it will be confiscated,
- Confiscated items will not be returned,
- Homemade food products or gum are removed and destroyed,
- All food items will be shared immediately with everyone in the dining hall,
- Please communicate this policy to friends and family who may send a care package.

CELL PHONES or any other wireless/Wi-Fi/satellite/cellular devices.

We prefer all Cell phone, wireless/Wi-Fi/satellite devices be left at home. Any device that previously connected to, does connect to or has the capacity to connect in the future to a Wi-Fi/satellite/cellular system must be handed into the office to store in the safe. Any member of camp found in possession of a Wi-Fi/cellular/satellite system will be subject to expulsion; this will be done at the discretion of the directors.

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Nano, DS, GAMEBOYS, Cameras etc. etc. etc.

All such devices are the sole responsibility of the camper. Chikopi provides a safe in the office to store these items. They are permitted to be used **in the cabin** during rest hour or before bed. Speakers are not permitted. Headphones must be worn. Any abuse of the policy will result in confiscation of the item; it will be placed in the safe until departure from camp. Please make sure your name is printed clearly on all games, music and equipment. There are many opportunities to take wonderful, memorable photos at camp and on canoe trips, **BUT** taking photos in the cabin is not permitted. Chikopi reserves the right to review any camera/digital camera device owned by a member of Chikopi.

CLOTHING LIST:

We have enclosed a suggested clothing list for your son. Please note the ever-important phrase on the bottom; **“Don’t buy new if something old will do.”** It is extremely important that your child has his name on every possession he brings to camp. This includes all clothing, socks, underwear, shoes, hats, games, books, bags, toiletries, towels, bedding, etc. Please use your son’s first and last name; there is often more than one camper with the same initials. A Sharpie permanent marker works best. Any personal belongings left at camp will be stored for one year then donated to a local charity.

STORAGE OF CLOTHING:

Storage Trunks are recommended for storage of clothing. They allow for better folding and neater organization of clothing than suitcases. Such “trunks” may be available at any Home Depot, Target, Wal-Mart or similar retail store. We have a limited supply, reserve one soon if needed. Height of Trunk should be no more than 19 inches to fit under the bunks.

ENVIRONMENT:

We ask that only biodegradable toiletries be used and that campers refrain from using aerosol cans. Limited toiletries are available in the camp store. This helps to maintain the cleanliness and beauty of the nature around us.

VISITS:

You are more than welcome to visit any time after two weeks. Let the camp know at least one week before you plan to visit so we may confirm we will be there. Come meet our staff, your son’s cabin-mates, and all of us. Come share a meal, \$15 per meal. Service animals are welcome at Chikopi, sorry, no pets allowed on camp, please leave them at home where they will be better accommodated. Chikopi is situated on farm land, there are no paved roads. We do have ramps available for wheelchair access, just ask and we will be happy to situate them for your needs.

PAYMENT:

Full payment is required by date shown on your invoice, or according to terms established between you and the camp.



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TRAVEL – who will meet my son in Toronto?

If you require Chikopi to transport your son from Toronto or to Toronto you must return the Travel form to the office at least 3 weeks prior to his travel date. Chikopi will not accept responsibility to transport any child whose travel itinerary is received late. Please refer to the enclosed travel information form for the recommended times to arrive and depart from Toronto Pearson International airport. **If you are unable to find a flight within the recommended time frame please contact the office before you book a flight, we will provide you with our preferred alternatives.** A senior staff member from either Chikopi or Camp Ak-o-Mak, our sister camp; will be in each terminal of the airport, at each gate where we have campers arriving. Look for the Chikopi sign. International campers, including those coming from the U.S. must:

- **First:** proceed to immigration with proof of Citizenship, (passport, check with travel agent to see if Birth Certificate is acceptable).
- **Second:** claim their baggage. Airport Security requires that this must be done **BEFORE** your son has entered the main concourse where we will meet him.
- **Third:** Proceed through Customs.
- If your son is traveling as an **"Unaccompanied Minor"** the airline will only release him into the custody of Camp Chikopi personnel. **When you book the flight please use Tamara Kershaw/Dan Kershaw, as the UM designated persons. BUT you must confirm this with the office 3 days before the flight, our schedule does change and they may not be the person at the airport on your son's day of travel.**
- Upon arrival at Chikopi, Colette will collect passports, airline tickets, medications and all valuables.

The day spent traveling can be long and tiresome, we recommend you pack a snack, or provide funds to purchase one at the airport, Pearson International Airport accepts Canadian and US dollars.

Parents driving to Chikopi: Drop off on Sunday AFTER 2pm before 5pm. Pick-up on Saturday BEFORE 12noon.

OBJECTIVE SHEET AND SWIM QUESTIONNAIRE

These are optional forms, the Swimming Questionnaire is for competitive Swimmers, or those who wish to join the Chikopi competitive program, it must be signed and returned in order for your son to participate at any off camp swim race.

WATERCRAFT SAFETY RULES:

During the summer, every member of camp receives instructions on the safety procedures that must be observed while using any of the Camp Chikopi or Camp Ak-O-Mak water crafts. We request you review these rules and instructions with your child. You and your child are required to sign the "Terms and Conditions" form that you have read and understood these safety rules prior to arriving at Chikopi.

Canoe, Kayak, Sailboat, Motorboat, Wind-surfer, Knee-surfer, Hobie-cat, Competitive Canoes:

1. Lifejacket must be worn and correctly fastened at all times when using a water craft.
2. Water shoes, (not flip flops), must be worn at all times when using a water craft.
3. A whistle must be securely attached to your life jacket.

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CAMP SAFETY RULES:

- Campers and CIT's must have a Counselor, Junior Counselor or staff member with them to go to the following areas: 1st Beach, 2nd Beach, 3rd Beach, Main Dock, Pool Dock, The Point, The Barn, MainHouse, PlayHouse, Sauna, Boat House 1 & 2, Golf Course, A Frames, Infirmary, Archery Range or Library & Game Room.
- Senior staff members are the only persons permitted to enter – Guest House, Staff House, Laundry, Store Room, Tool Shed 1 & 2, Fuel Shed, Paint Shed, and Garage.
- The kitchen bathroom is for use by the Chikopi kitchen staff and parent visitors only.
- Wash your hands with soap and water at the MainHouse sinks before entering the dining hall.
- MainHouse - Proper attire is required, dry shirt, shorts, & shoes, hats off.
- Everyone remains standing before each meal until after the "Toast", "Chant" or "Grace".
- The MainHouse bell is the dining bell and the emergency bell, never ring it for a dare or prank.
- MainHouse is closed at 7pm.
- Shoes on around camp at all times. Walking barefoot around camp or on fields may result in a foot injury.
- Campers are not permitted to be in or enter their cabin by themselves.
- A minimum of one counselor will chaperone a cabin with campers at all times.
- Campers should bring all required equipment with them to classes and activities.
- Campers and CIT's are permitted to enter only their assigned cabin, if you visit a friend/brother you must do so on their porch.
- The following activities require a counselor or staff member to supervise use – Archery, Canoeing, Swimming, Windsurfing, Sailing, Kayaking, Mountain Bike, Lacrosse, Barn, Weight Room, Sauna, or Golf.
- Anyone under 18 must have a counselor or staff member as life guard to enter the water.
- The break waters are floating docks, please do not climb on or jump from them.
- Water shoes and life jacket (whistle attached) must be worn correctly during the any use of water craft owned by Camp Chikopi/Camp Ak-o-Mak and will be operated by you in the correct manner.
- Cycling must be supervised at all times and is only permitted during a scheduled class/activity. Helmets must be worn correctly at all times.
- Alcohol, cigarettes, nuts or gum are not permitted on camp.
- Cellular/Wi-Fi/satellite devices are not permitted to be in your possession. If you want to listen to music you must bring a device that did not, does not and will not access cellular and/or Wi-Fi networks. Abuse of this policy may result in your expulsion.
- No one is permitted to take photos/videos of any member of Chikopi inside the cabins.
- No one is permitted to take inappropriate/offensive photos or videos of any member of Chikopi.
- Electronic games or music devices are for use in the cabin only. Headphones must be worn, they will be confiscated if brought out of the cabin.

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CHIKOPI CODE OF CONDUCT:

At Chikopi, I will

- Accept I am part of Chikopi. I will respect Mother Earth, my fellow campers, the staff and persons on the lakes I come in contact with.
- Be polite to members of the public whom I come in contact with, shops, day trips, and canoe trips.
- Be where I am supposed to be, never enter the water, or leave a class unless I have permission.
- Cooperate with all the camp staff, follow instructions, including rules and directions set out by each staff member.
- Follow a healthy routine, sunscreen, protective clothing, hat, sunglasses, drink water to stay hydrated, stay in the shade when possible.
- Keep my cabin and personal belongings clean and tidy; put all litter in the garbage cans provided.
- Practice good hygiene, bathe, brush my teeth, and change my clothes daily.
- Tell someone if I feel unsafe or unwell.
- Treat everyone the way I want to be treated.
- Wear an approved life jacket at all times when in a water craft.
- Wear a bike helmet at all times when on a bicycle.

At Chikopi I will not

- Bully, or pick on other campers or staff.
- Buy, consume, provide, or sell a tobacco product, alcohol or any illegal substance while a member of Camp Chikopi.
- Deliberately hurt fellow campers feelings, by name calling or pulling pranks which could cause offence or retaliation that may lead to injury or property damage.
- Enter a cabin not my own.
- Leave the camp property at any time unless instructed to do so.
- Trespass, steal, vandalize or destroy property.
- Use foul or abusive language including sexual innuendo.

I accept and understand that if I am having difficulty following this code of conduct the following could happen:

- I may be called to have a meeting with my counselor, senior staff member or one of the camp directors.
- A staff member may call my parents to discuss my behaviour.
- I may be required to perform an appropriate consequence decided on by the staff. Example, a letter of apology.
- If my behaviour is addressed but does not improve, I may be forced to go home early.
- If my behaviour is hurtful to others, myself or the camp property, I may be forced to go home early.

If you have any questions about the code of conduct please contact a camp director.

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Camp Chikopi (571609) Privacy Policy

Camp Chikopi is committed to maintaining the confidence and trust of its campers and families. Following is the privacy policy that is maintained by Camp Chikopi to protect personal information which is provided to Chikopi by its families.

Basic Confidentiality Policy

Parent and Camper Personal information such as contact names, postal and e-mail addresses, telephone numbers are private and confidential. This information is stored in a secure location, is accessible only by designated staff of Camp Chikopi and is used only for the following purposes:

1. Invoicing;
2. Camper/Parent Communication and Health Services;
3. Providing promotional and educational information relating to the products and services of Camp Chikopi.
4. Emergency situations as required by a doctor or hospital.

All information supplied is used at the discretion of the Directors. Private information is used by Camp Chikopi for internal purposes only and will be used for such until a Camp Chikopi Director is otherwise notified.

Camper information is not shared with anyone. Campers must collect fellow camper names, e-mail address and home telephone number for themselves if they wish to keep in contact with each other.

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